

KSBA POLICIES/PROCEDURES
CORRELATED TO 8-COMPONENT COORDINATED SCHOOL HEALTH

Appendix B

Your District-level policies/procedures can easily be correlated to the 8-component Coordinated School Health Program. Check the “Correlated Board Policy/Procedure column in the following tables. If your District subscribes to the KSBA Policy Service, a list of possible policies and procedures that your District may have adopted has been correlated. Please understand that your District may not have all policies listed. Also, if your District does not subscribe to the KSBA Procedures Service, then the correlated procedures (indicated with an AP extension) will not apply.

Should you need sample policies or procedures in these areas or if you have questions about any of your policies or procedures, please contact your KSBA assigned Policy & Procedures Consultant.

Component I—Health Instruction

| I—HEALTH INSTRUCTION | Policy/Procedure/Strategy Topic | Correlated Board Policy/Procedure |
|----------------------|---|--|
| | Basic Instructional Program (incorporating health and physical education instruction) | 08.113, Graduation Requirements |
| | Health Education | |
| | Teaching about Drugs, Alcohol, and Tobacco | 09.423, Use of Alcohol, Drugs, and Other Controlled Substances |
| | Family Life/Sex Education | 08.13531, Sex Education |
| | HIV/AIDS Education | 09.213, Contagious Diseases and Parasites |
| | Conflict Resolution | |
| | Character Education | 08.1, Curriculum |
| | Driver Education | |
| | Nutrition Education | |
| | First Aid/CPR | |
| | Grade Level/Graduation Requirements | 08.113, Graduation Requirements |
| | Selection/Approval of Health Education Instructional Resources and Materials | |
| | Selection/Approval of Special Interest Materials | |
| | Community Resource Persons/Speakers | 08.213, Guest Speakers |
| | Teaching about Controversial/Sensitive Issues | 08.1353, Controversial Issues |
| | Exemptions from Required Instruction (Opt-Out and Opt-In Procedures) | 08.1346, Physical Education |
| | Staff Qualifications | 03.11, Hiring |
| | Professional Development of Teaching Staff | 03.19, Professional Development; 03.19 AP.1 – AP.21 |
| | Tutoring Programs | 08.133, Extended School/Supplemental Educational Services |
| | Service Learning/Community Service | 08.4, Adult/Community Education |

Source: KSBA Policies/Procedures Correlated to 8-Component Coordinated School Health

Component II—Health Services

| II—HEALTH SERVICES | Policy/Procedure/Strategy Topic | Correlated Board Policy/Procedure |
|--------------------|--|---|
| | Physical Examination of Students | 09.211, Health Care Examinations |
| | Health Screenings of Students | 09.21, Health Requirements and Services |
| | Student Physicals for School Athletics | 09.311, Safety (Athletics) |
| | Immunizations of Students | 09.211, Health Care Examinations |
| | Communicable/Infectious Diseases (Students with HIV/AIDS) | 09.213, Contagious Diseases and Parasites |
| | Administering Medicines to Students | 09.2241, Dispensing Medication; 09.2241 AP.1 – AP.23 |
| | First Aid and Emergency Medical Care | 09.224, Emergency Medical Treatment; 09.224 AP.1 – AP.22 |
| | Health Services Staff/School Nurses | |
| | Professional Development of Health Services Staff | 03.19, Professional Development; 03.19 AP.1 – AP.21 03.29, Staff Development; 03.29 AP.1 – AP.2 |
| | School-Based/School-Linked Health Services | |
| | Condom Availability Program | |
| | Student Health Fairs | |
| | Student Health Records (confidentiality of student health records) | 09.14, Student Records; 09.14 AP.1 – AP.251 09.213, Contagious Diseases and Parasites; 09.213 AP.1 – AP.12 |
| | Student Insurance Program | 09.23, Student Insurance; 09.312, Insurance (Athletics) |
| | Blood Donations | |

Source: KSBA Policies/Procedures Correlated to 8-Component Coordinated School Health

Component III—Healthy and Safe School Environment (Physical Environment)

| III—HEALTHY AND SAFE SCHOOL ENVIRONMENT (Physical Environment) | Policy/Procedure/Strategy Topic | Correlated Board Policy/Procedure |
|--|--|--|
| | Facilities Planning, Development, Renovations, Improvements | 05.1, Construction; 05.1 AP.1 05.11, Alterations to Buildings and Grounds; 05.11 AP.1 – AP.11 |
| | Buildings and Grounds Inspections | 05.21, Principal's Responsibility for School Property; 05.21 AP.2 |
| | Reporting Hazards/Warning Systems | 03.14/03.24, Health and Safety; 05.4, Safety (Facilities) |
| | Hazardous Materials | 03.14/03.24, Health and Safety |
| | Injury Prevention and Safety Procedures | 09.224, Emergency Medical Treatment; 09.224 AP.1 – AP.21, 09.31 AP.2 |
| | Prevention of Disease/Infection Transmission | 03.14/03.24, Health and Safety; 03.14 AP.1 |
| | Injury Reports | 09.224 AP.22 |
| | Emergencies | 05.4, Safety (Facilities); 05.45, Crowd Control; 05.47, Earthquakes |
| | Disaster Plans | 05.4, Safety (Facilities); 05.41, Fire Drills; 05.41 AP.2 |
| | Safety Drills | 05.41, Fire Drills; 05.41 AP.1 – AP.2; 05.42, Tornado Drills; 05.42 AP.1; 05.47, Earthquakes; 05.47 AP.1 |
| | Bomb Threats | 05.43, Bomb Threats; 05.43 AP.1 – AP.2 |
| | Weather-Related Emergencies | 05.42, Tornado Drills; 05.42 AP.1; 06.21, Inclement Weather; 06.21 AP.1 |
| | Buildings/Grounds Security | |
| | Community Resource Persons/Speakers | 08.213, Guest Speakers |
| | Teaching about Controversial/Sensitive Issues | 08.1353, Controversial Issues |
| | Exemptions from Required Instruction (Opt-Out and Opt-In Procedures) | 08.1346, Physical Education |
| | Staff Qualifications | 03.11, Hiring |
| | Professional Development of Teaching Staff | 03.19, Professional Development; 03.19 AP.1 – AP.21 |
| | Tutoring Programs | 08.133, Extended School/Supplemental Educational Services |
| | Service Learning/Community Service | 08.4, Adult/Community Education |

Source: KSBA Policies/Procedures Correlated to 8-Component Coordinated School Health

Component III—Healthy and Safe School Environment (Psycho-Social Environment)

| III—HEALTHY AND SAFE SCHOOL ENVIRONMENT (Psycho-Social Environment) | Policy/Procedure/Strategy Topic | Correlated Board Policy/Procedure |
|---|---|---|
| | Nondiscrimination | 03.113/03.212, Equal Employment Opportunity 09.13, Equal Educational Opportunities; 09.13 AP.21 |
| | School Climate Where Diversity Is Respected | |
| | Drug-Free Schools | 03.13251/03.23251, Drug-Free/Alcohol-Free Schools; 03.12351 AP.1 09.423, Use of Alcohol, Drugs, and Other Controlled Substances; 09.423 AP.1 – AP.2 |
| | Tobacco-Free Schools | 03.1327/03.2321, Use of Tobacco 09.4232, Tobacco; 09.4232 AP.21 |
| | Safe Schools Plan | 05.4, Safety (Facilities); 05.4 AP.21 – AP.22 |
| | Student Rights and Responsibilities | 09.438, Student Discipline Code |
| | Weapons on School Property | 05.48, Weapons |
| | School Uniforms | 09.427, Dress and Appearance (Students) |
| | Student Discipline | 09.43, Student Disciplinary Processes; 09.43 AP.1 – AP.22 |
| | Corporal Punishment | 09.433, Corporal Punishment; 09.433 AP.2 |
| | Alternative Learning Environment | 09.4341, Alternative Education; 09.4341 AP.1 |
| | Zero Tolerance | |
| | Sexual (and Other) Harassment | 03.162/03.262, Harassment and Discrimination; 03.162 AP.1 – AP.22 09.42811, Harassment and Discrimination; 09.42811 AP.1 – AP.22 |
| | Anti-Slur | (Same as Sexual and Other Harassment) |
| | School Clubs | 09.321, Clubs |
| | Extracurricular Activities | 09.3, Student Activities |
| | Extended-Day Learning Opportunities | 08.133, Extended School/Supplemental Educational Services; 08.133 AP.1 – AP.2 |
| | Awards and Recognition | 08.113, Graduation Requirements; 08.2211, Academic Honors Program |

Source: KSBA Policies/Procedures Correlated to 8-Component Coordinated School Health

Component IV—Worksite Health Promotion

| IV—WORKSITE HEALTH PROMOTION | Policy/Procedure/Strategy Topic | Correlated Board Policy/Procedure |
|------------------------------|---|--|
| | Employee Assistance/Wellness Program | |
| | Smoking Cessation | |
| | First Aid/CPR Training | 03.14/03.24, Health and Safety; 03.14 AP.1 |
| | Life-Threatening Illness | 03.111/03.211, Medical Examination; 03.1234/03.2234, Extended Disability Leave |
| | Staff with HIV/AIDS | 03.111/03.211, Medical Examination |
| | Sick Leave/Disability Leave | 03.1232/03.2232, Sick Leave; 03.132 AP.2 or 03.1232 AP.2 03.1234/03.2234, Extended Disability Leave |
| | Family and Medical Leave | 03.12322/03.22322, Family and Medical Leave; 03.12322 AP.21 |
| | Use of School-Owned Vehicles by Staff (use of seat belts) | 03.1321/03.2321, Use of School Property; state law |

Component V—Counseling, Psychological, and Social Services

| V—COUNSELING, PSYCHOLOGICAL, AND SOCIAL SERVICES | Policy/Procedure/Strategy Topic | Correlated Board Policy/Procedure |
|--|---|--|
| | School Counselors', Psychologists', Social Workers' Qualifications and Staffing | 03.11, Hiring |
| | Professional Development of Student Services Staff | 03.19, Professional Development; 03.19 AP. 1 – AP.21 |
| | Confidentiality of Student Communications | 09.14, Student Records; 09.14 AP.1 – AP.251 |
| | Referral of Students to Other Agencies | 09.21, Health Requirements and Services; 09.21 AP.2 |
| | Screening/Testing of Students | 09.21, Health Requirements and Services; 09.21 AP.2 |
| | Self-Esteem Promotion/At-Risk Student Behaviors | 08.141, At-Risk Students |
| | Identification, Intervention, and Post-Intervention Procedures for Student Problems | 08.14, Guidance; 08.141, At-Risk Students |
| | Suicide Prevention | |
| | Substance Abuse Counseling | 09.423, Use of Alcohol, Drugs, and Other Controlled Substances; 09.423 AP.1 – AP.2 |
| | Child Abuse/Neglect Counseling and Reporting | 09.227, Child Abuse; 09.227 AP.1 |
| | Peer Counseling | |
| | Gay and Lesbian Student Support Services | |
| | Mentor Teacher/Caring Adult Program | |
| | Home Visits | 08.1312, Home/Hospital Instruction; 08.1312 AP.1 – AP.23 |
| | Pregnant and Parenting Students | 09.41, |

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Component VI—Family and Community Involvement

| VI—FAMILY AND COMMUNITY INVOLVEMENT | Policy/Procedure/Strategy Topic | Correlated Board Policy/Procedure |
|-------------------------------------|---|--|
| | School-Community-Home Relations Goals/Priority Objectives | 08.13451, Parental Involvement Policy |
| | Parent Rights and Responsibilities | 08.13451, Parental Involvement Policy; 09.43, Student Disciplinary Processes |
| | Communications with Families | 08.13451, Parental Involvement Policy |
| | Crisis Management/Communication | 05.4, Safety (Facilities); 10.1, Public Information Program |
| | Public Conduct on School Property | 10.21, Civility; 10.21 AP.21; 10.5, Visitors to the Schools; 10.5 AP.1 |
| | Relationships with Community Organizations | 10.3, Relationships with Community Organizations |
| | Mentoring Programs | |
| | Advisory Committees | 10.2, Citizen Suggestions and Complaints; 10.2 AP.2 |
| | Media Relations | 10.1, Public Information Program; 10.1 AP.1 |

Component VII—Physical Education

| VII—PHYSICAL EDUCATION | Policy/Procedure/Strategy Topic | Correlated Board Policy/Procedure |
|------------------------|--|--|
| | Physical Education Instructional Program Objectives | |
| | Grade Level/Graduation Requirements | 08.113, Graduation Requirements |
| | Qualifications and Professional Development of Staff | 03.19, Professional Development; 03.19 AP.1 – AP.21 |
| | Physical Education Resources and Materials | |
| | Student Athletics | 09.313, Eligibility (Athletics); 09.311 AP.2 |
| | Intramural Program | |
| | Use of Community Facilities | 05.3, Community Use of School Facilities; 05.3 AP.1 05.31, Rental Application and Contract; 05.31 AP.21 – AP.22 |

Component VIII—Nutrition Services

| VIII—NUTRITION SERVICES | Policy/Procedure/Strategy Topic | Correlated Board Policy/Procedure |
|-------------------------|--|---|
| | Food Service Goals | SFS Handbook |
| | Qualifications and Professional Development of Staff | 03.21, Hiring 03.29, Staff Development; 03.29 AP.1 – AP.2 07.16, Food Service Employees |
| | Free and Reduced-Price Food Services | 07.1, Food Services; 07.11, Free and Reduced-Price Meals |
| | Food Services for Special Needs Students | 07.1, Food Services; 07.11, Free and Reduced-Price Meals |
| | Competitive Food Sales/Vending Machines | 07.111, Competitive Foods 07.12, Vending Machines; 07.12 AP.1 |
| | Open/Closed Campus | 09.221, Supervision of Students |
| | Lunch Periods | |
| | Student Conduct in Cafeteria | 07.1, Food Services; 09.42, Student Conduct |
| | Food Service Sanitation Program | |